

**City of Milpitas  
Library Subcommittee Meeting  
City Hall Committee Conference Room  
Wednesday, February 28, 2007**

**MEETING MINUTES**

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- 1. Flag Salute** Vice Mayor Livengood led the Committee in the Pledge of Allegiance.
- 2. Call to Order:** Vice Mayor Livengood called the meeting to order at 5:32 p.m.

**Attendees:**

**Council:** Vice Mayor Livengood

**Absent:** Mayor Esteves

**Staff:** Mark Rogge, Donna Biles

**Library:** Linda Arbaugh, Sara Flowers

**3. Public Forum** – Alvin White, a member of the public, inquired about use of the Library by the disabled. Vice Mayor Livengood suggested he check with County Library staff or attend a Library Commission meeting.

**4. Announcements** – there were no announcements.

**5. Approval of Agenda** – the agenda was approved by Vice Mayor Livengood.

**6. Approval of Meeting Minutes** – December 13, 2006 and January 23, 2007 – the January 23 minutes were approved by Vice Mayor Livengood.

**7. Progress Reports**

**Library**

Mr. Rogge gave a brief presentation on the Library construction schedule progress, expenditures, cost plan and groundbreaking ceremony considerations. Vice Mayor Livengood requested a later, rather than earlier, date in the Spring for the groundbreaking ceremony to ensure the best weather. Mr. Rogge reviewed the lease with the County Library, reviewing premises, term, rental, maintenance usage, after hours usage, furniture, fixtures and equipment, and termination rights. He further reviewed the County Library JPA provided FF&E which include utilities, technology and library collection and products.

**East Parking Garage**

Mr. Rogge reviewed the East Parking Garage construction schedule, expenditures and cost plan. He reviewed the signage, graphics and historical displays, including

branded boards, history walls, and stairwell graphic panels. He suggested the City sponsor a competition for graphic design for the garage signs with recognition at a City Council meeting for the winner. Mr. Rogge presented a review of the floor plan for the garage and contract change orders noting increase width of second floor beam and sawcut slab at entry lobby were added.

**North Main Streetscape**

Mr. Rogge reviewed the North Main Streetscape schedule noting bids are due March 6, Council awards the bid at their March 20 meeting, and construction begins in April 2007. The second phase bidding will be in July 2007 with a construction bid award by Council in August and construction starting in September 2007.

A North Main Street development overall projects construction schedule was reviewed. It included the Library, E. Parking Garage, N. Main Street Utilities, N. Main Street Streetscape, DeVries Place Senior Housing, Health Center and W. Garage, and Apton Plaza.

**8. Other Business - None**

**9. Set next Meeting Date:** Tuesday, March 27, 2007 at 5:30 p.m.

**10. Adjournment** – the meeting was adjourned at 6:08 p.m.